**3.0 Education Planning Table** *(Live/Enduring Material)* **Emergency Nurses Association—Accredited Approver** *(2015 Criteria)*

| **Title of this Activity/Session:** |  |
| --- | --- |
| **Speaker(s)/Author(s):** |  |
| **Date(s) of Activity:** |  |
| **\*Learning Outcome(s)** (*What will the learner outcome be as a result of participation in this activity*)**:** |  |
| *If additional rows are required, right click on table below* 🡪 *select insert* 🡪 *select insert rows above/rows below* |
| 1. **A. Content Outline:** *Provide an* ***outline*** *of the content to be presented, related to the learning outcome(s), in sufficient detail to determine consistency with the learning outcome(s) and appropriate time allotted.* ***Restatement of learning outcomes does not meet the criteria.***
 | **B. Time Frame: \*\****Approximate time required for content (minutes).* | **C. Speaker/Author:** *List speaker/author for each content area.* | **D. Learner Engagement Strategies(s):** *Select or list engagement strategies for each content area.* *Learner feedback must be included* |
|  |  |  | [ ]  Integrating opportunities for dialogue or Q&A[ ]  Including time for self-check or reflection[ ]  Analyzing case studies[ ]  Small group discussion[ ]  Providing opportunities for problem-based learning[ ]  Assignments/testing/practice[ ] Other—Describe:       |
|  |  |  | [ ]  Integrating opportunities for dialogue or Q&A[ ]  Including time for self-check or reflection[ ]  Analyzing case studies[ ]  Small group discussion[ ]  Providing opportunities for problem-based learning[ ]  Assignments/testing/practice[ ] Other—Describe:       |
|  |  |  | [ ]  Integrating opportunities for dialogue or Q&A[ ]  Including time for self-check or reflection[ ]  Analyzing case studies[ ]  Small group discussion[ ]  Providing opportunities for problem-based learning[ ]  Assignments/testing/practice[ ] Other—Describe:       |
| **CALCULATE TOTAL MINUTES 🢧** |       **÷ 60 =** |       **CONTACT HOURS** |  |

*\*Speakers/Authors should work with the activity Nurse Planner to appropriately develop the desired learning outcome(s) for this session.*

*\*\*If Enduring—Method of calculating contact hours:* [ ]  *Pilot Study* [ ]  *Historical Data* [ ]  *Complexity of Content* [ ]  *Other—Describe:*

***Education Planning Table Completed By:* Date:**

[ ]  ***By checking this box, I acknowledge I have included evidence-based references used for developing this educational activity on the following page.***

|  |
| --- |
| **Examples of acceptable sources of references** |
| *Note: Each session/presentation must include a citation/reference list (complete below). Presentations/content should reflect the best available evidence.* |
| * Information available from the following organization/web site (organization/web site must use current available evidence within past 5—7 years as resource for readers; may be published or unpublished content; examples – Agency for Healthcare Research and Quality, Centers for Disease Control, National Institutes of Health
 |
| * Information available through peer-reviewed journal/resource (reference should be within past 5 – 7 years)
 |
| * Clinical guidelines (example - www.guidelines.gov)
 |
| * Expert resource (individual, organization, educational institution) (book, article, web site)
 |
| * Textbook reference
 |
| * Other—*Describe*:
 |

**⮶List References Below (Bibliography)⮷**

*References should be within past 5-7 years.*