**2016 State President: Melanie Stoutenburg**

**2016 State President-Elect: Bonnie Garner**

**2016 State Secretary: Ellen Encapera**

**2016 State Treasurer: Julie Jones**

**2016 Immediate Past President: Patricia Griffith**

**ENA'S VISION STATEMENT**

ENA is indispensable to the global emergency nursing community.

**ENA'S MISSION STATEMENT**

The mission of the Emergency Nurses Association is to advocate for patient safety and excellence in emergency nursing practice.

SCENA Agenda and Meeting Minutes for September 9, 2016

1. Call to Order **Melanie Stoutenburg**  5 minutes
2. Establish Quorum (14 members present on the call; **Quorum established**)
	1. Welcome
	2. Approval of July 8, 2016 Meeting Minutes **Motion** to approve: **Passed**
3. President Elect’s report **Bonnie Garner**……………………………………………….5 minutes

Still need booth duty fillers (requesting two slots per delegate/alternate)

Mel and chapter leaders will email SCENA members to remind conference attendees to come by our booth and join us in LA.

1. Treasurer’s Report **Julie Jones** 5 minutes

State and chapter financial revenue and expense activities as of 8/31/16 Quick Report on file. Current SCENA assets total $78,256.70

For delegates/alternate that are receiving reimbursement for expenses, contact Julie with questions and guidelines for submission. All requests must be verified with receipts.

1. Committee Reports 15 minutes (Please submit written reports to Ellie and Melanie)
	1. **Education Event** – Pat Griffith (Email and attendees report on file)

Total of 50 attendees with overall evaluations were great; a few comments about needing a larger room and a few preferred the original leadership theme with luncheon and education focused on leadership.

2. **Education** Pamela Bartley (Report on file)

Current education opportunities for members include CEN, CPEN, TCRN Review courses.

SESS I Myrtle Beach, SC planned for April 6-8, 2017. Now accepting speaker applications.

3. **Trauma/TNCC** Betsy Cromer (Absent. Report on file)

Many changes occurring; Betsy will be communicating with SC TNCC Faculty to pass along updates and requirements regarding new online instructor course, deadline to complete and the new one-day TNCC renewal requirements, Instructors have received personal status updates including current status, expiration date and approved instructor monitors.

Considering plans to hold a statewide TNCC instructor course in early December.

Direct comments and questions to Betsy Cromer at TNCCchair@sc-ena.org

4. **Pediatrics/ ENPC** Cheryl Randall (Absent. Report on file)

ENPC/TNCC State Chairs quarterly national conference call held August 24, 2016.

ENPC revisions already in progress.

New and current instructors are required to complete online modules by October 3rd of this year. All content and forms are accessible online

To maintain instructor status: required to teach both lecture and skills within a period of 18 months, either combined or separately in 1-2 courses.

New instructors will need to be monitored and may require up to a maximum of three classes to be deemed proficient.

Course instructor to student ratios are recommended at 4:1 or stretched to a maximum of 5:1.

ENPC/TNCC instructors can instruct both courses if they are certified in each & meet the 90% proficiency or better rating in both courses.

Course chairs will have input on developing course directors.

1. **Government Affairs** April Wach (Absent. No report on file)
2. **QSIP** Julie Jones (No report on file)

Nothing new to report

1. **Membership** Melissa Felder (No report on file)

No Chapter Exists (NCE) members who appear on the state roster and have not selected a local chapter during application will be assigned a chapter according to zip code by the membership chair.

As of September 9, 2016 SCENA has 603 total members, 3 new members (Central, Low Country and Pee Dee) and 31 expired members. New members were welcomed and expiring members were encouraged to renew.

1. **Communications** Victoria Grainger (Report on file)

Thanks to Victoria for coordinating the delegate/alternate information sheet and booth duty assignments. 300 Tee-shirts with the new theme were ordered, shipped and available for sale in LA.

Victoria continues to keep our SCENA website current and welcomes information and updates.

1. Chapter report: (Actual minutes still need to be placed on the google drive in addition to your report.)

**Central:** (Meeting minutes submitted by Pam Shealy)

|  |
| --- |
|  |

Meeting held August 9th with a presentation by Pam Giardiello with Rebound Health in Lancaster, SC.

Four chapter members will receive financial support as delegates.

Selling raffle tickets for the golf tournament.

Soliciting nominations for 2017 chapter leader elections

Next meeting planned October 4 @ Palmetto Health Richland, sponsored by Crofab

**Coastal:** (Report on file)

Last meeting held on July 20. 2016

Special project supplied three schools with needed supplies for each child, one in each the counties of Horry, Marion, and Georgetown

Next meeting to be held on September 20th at Thoroughbred’s in Myrtle Beach

**Foothills:** (Meeting minutes submitted by Teryi Louch)

Meeting held July 21, 2016 sponsored by Astra Zeneca with a presentation on cerebral venous infarct.

Supporting two chapter members serving as delegates to attend GA and EN2016 in LA.

Program will move forward to support certification to members with guidelines. (2 members took advantage and passed their tests)

Next meeting planned for September 15, 2016 @ 5:30 pm at Greenville Health Systems CC1

**Low Country:** (Report on file)

Last business meeting held on August 11th

Chapter rented a vehicle to transport Low Country members to attend Enlightening 2016 in Columbia.

Current activities include supporting a first aid station Sep17th at the Chucktown Showdown in Charleston @ Brittlebank Park, membership committee plans to meet with ED staff at local hospitals, continue to support HALOS with car seats, diapers, etc. and provide shampoo/conditioners for Low Country Orphan Relief.

Next meeting planned on September 8th at Roper St. Francis Hospital at 6pm supported by Biocompatibles, Inc., presenting Envenomation Effects, Treatment Algorithm with recommended dosing and product information.

**Palmetto:** (Absent. Report on file)

Last meeting held August 24th.

Current activities:  Working on a blanket/sock drive for upcoming cold weather with local Girl Scout troops and a canned food drive for under-privileged children within our area’s school districts

Upcoming events: Planning a Christmasville cookiefundraiser.

Next meeting date, time and location to be determined.

**Pee Dee:** (Absent. No report on file)

1. Unfinished Business 10 minutes
	1. Delegates/Alternate Updates and information

Melanie held a conference call update meeting on August 1st with delegates and alternate. GA Handbook materials including rules, resolutions and bylaw amendment are available and need reviewing prior to GA. Orientation online course completion is an expectation; certificates of completion should be emailed to Melanie prior to General Assembly. ALL delegates MUST register prior to the start of GA in order to receive their personal keypad.

Mel sent an email out to all SCENA members outlining the proposed resolutions and bylaw amendment. No return comments have been received. Chapter leaders can share this information with their members.

2. Golf Tournament/Julie Jones

Conference call held on August 31st with only Julie and Lina on the call.

Central, Low Country and Foothills committee members reported major sponsor contacts; some have responded back. Only one confirmed $300 sponsor so far. No golfers have signed up as yet.

Soliciting major sponsors and requesting raffle gifts from local businesses and members. Contact Julie or any chapter committee member to donate money or raffle gifts/gift cards.

3. Upcoming state elections/Pat Griffith

A call for nominations went out. We have 0 for President-elect, 2 for Secretary and 0 for Treasurer-elect.

SCENA 2017 state and chapter officer elections will take place in October.

**REMINDER:** All chapter elections should be completed no later than mid-October and the results reported directly to Melanie. **All 2017 chapter and state elected officers must be reported to national on or before October 31, 2016.**

1. New Business …………………………………………………………………………10 minute

Mel will bring our current stock of shirts to add to the booth sales. First day of booth sales are historically busy, so we need extra booth members.

1. Final Roll Call for attendance verification. 13 members present / 1 absent on the call.
2. Meeting Adjourned @ 12:47 pm EDT
3. Next meeting: Friday, October 14th 12 noon has been changed to Conference Call in ONLY