

Meeting Minutes
October 2, 2013

Date/Time: Wednesday October 2, 2013

Group: Coastal Carolina SIG

Chair: Gina Carbino, BS, RN, CEN
PDR3

Location: Conway Medical Center

Present: Janet Moore, Tammy Sarvis, Kate Flemmer, Sandy Harris, Gina Carbino, Michelle Arroyo, Judy L. Douglas, Caleb Bell, Christina Wynn, Danielle Harvey, Victoria Grainger, Shannon Godwin, David Suggs, Susan Douglas, Vanessa Staples, James Grainger

Total: 16

Recorder: Christina Wynn

Topic/ Agenda	Discussion/ Conclusion	Recommendation/ Action		X to follow up	
Call To Order	Meeting called to order				
Review/ Approval of August Minutes	Minutes reviewed and approved for August.				
Cadaver Lab Information	Discussed members to attend cadaver lab.	Anyone with ideas on how to determine which members should chosen to attend be emailed to Gina		X	

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Bake Sale	To be held Oct 12 flyer has been distributed	We currently have a signup sheet for increments of an hour at a time and baked good item. Packet of Flyer, booth sign up, and item sign up distributed to representative to each hospital. Tammy and Janet: Conway; Susan: Seacoast and Lorris; Sandy Harris: GSRMC; Michelle: Waccamaw and Georgetown. We encourage everyone to sign up. Walmart, Bilo and Kroger have all donated gift cards. Bake Sale will consist of Hot dog sales and Bake goods.			
Golf Tournament	Gina requested volunteers. The website is currently up and running. Golf meetings every Sunday at Victoria's house up until event. Gina in working with HGTC to get nursing students to volunteer. We need volunteers to be in charge of registration table.	Brought up to have a representative from each hospital to take ownership of this event and possibly have each floor make and donate baskets for raffle at golf event. Susan from Loris hospital has volunteered. This will be a continued work in progress. Brought up to get into contact with pepsi for donation of banners. Everyone strongly urged to attend weekly meetings. Everyone encouraged to ask family and friends to sign up. Everyone encourage to ask a business they frequent to sponsor. Decision made to switch non present meeting attendees to go to meeting since having so many issues with Skype.		X	

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Sponsors	Please get anyone who has a business to get involved and donate, become a sponsor.	We Currently have GSRMC as one of our sponsors for this event. Mcloed Loris is currently in the works for becoming our 2 nd . We are still looking for a large amount of table sponsors, In need of 10 hole and about 4 table sponsors. Title and Platinum sponsor also needed. Leads are htc, santee cooper, and pfizer.		X	
Student Intern	Currently in connection with HGTC to have a student Intern help out with secretarial duties.			X	
50/50 raffle 500.00 Visa	Golf incentives for gaining more money. 50/50 50% stay with us other half goes to winner. We will be selling raffle tickets for the Visa card starting at the bake sale to increase sale Projected profit 250.00				

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Waiting Room Premiere.	Caleb is currently in talks with the producer of Waiting room to hold a premier and a local showing. Gina brought up the would be great to do in conjunction with emergency nurses week. Oct 12, Oct 13. Viewing would be free to ENA members. Partner with student nurse association to reduce cost of premier and also promote professional networking.	In contact with HGTC to use hall. Woman from HGTC to be in contact after she reviews the video. CMC has a theater room which is also another idea as to were to hold premiere. Caleb and Gina to follow up with this and get official Dates.		X	
Award	Velox et immunda	Recipient of the award went to Christina Wynn for successful completion of projects.			
Flyer Review	Completion of flyer for Golf Tournament to be discussed and voted.	It was discussed to add the direct web page were people could go and register for the golf tournament. These changes will be made and final adjustments made for printing.			

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Elections and Nominations	Need to nominate people for upcoming year asap. no nominations yet. Need sec. and pres elect. Victoria will move forward to president position per bylaws.	Victoria to contact State on exact details on process			
State Elections	Members encouraged to attend state meeting and vote in state election	Dates of State meeting passed out. Gina offered car pool in her car to anyone that could fit.			
Allocation of Funds earned from Golf	Goal is to earn anywhere from 10,000 to 20,000 from golf event. Decision made to make this event more elaborate as premiere event to lay groundwork for annual event by golf committee. Which will be used toward nursing scholarship, victims of sexual assault as well as a local Car seat safety program.			X	
Guest Book	Need a volunteer to look at getting a Guest book donated. this will be used as sign in to contact and use for following year	Looking for leather bound guest book to be used for golf tournament.		X	

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Next meeting Ideas	Next meeting will be held at Loris hospital.	Vendors are welcome. Adriane will hold discussions with Dr. lark to come in and discuss venom medicine. We are also hoping to bring in vendor for food/drinks. Perhaps Crofab to go along with Dr Lark's presentation.			
Education	Discussion to get enough chapter members interested in advancing education to hold one night a week RN to BSN class. Perhaps BSN to MSN class. There are plenty of nurses aboard and actively involved with advanced regress for teaching, need college to support and offer credits.				
Trauma MDs	Someone to collect money from Trauma md as they were second to pledge donation for hole sponsor and have not paid yet.	No takers :(X	

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Meeting Adjourned	Motion to adjourn meeting at 1845 by Gina				